



Select 2 SERVICES,
RECEIVE 10% OFF

Select 3 SERVICES,
RECEIVE 20% OFF

It's not the hours you put in
your work that counts, it's the
work you put in the hours.

SAM EWING

Virtual Plan

Building your Virtual Plan is as easy as **1-2-3!** Customize a plan that works for you by selecting one or more of our services:

1 BUSINESS ADDRESS

A professional business address that you can use on your website, business cards and letterhead as well as weekly mail forwarding. **\$95 - \$150 / month**

2 COMMUNICATION SERVICES

- Live Answer + Voicemail **\$125**
- Live Answer + Stay in Touch **\$140**
- Live Answer + Single Number Reach **\$160**
- Live Answer + Single Number Reach + Stay in Touch **\$170**

*Live Answer: During business hours 8:30am – 5:00pm M-F.
Stay in Touch: Email notification when a voicemail is received.
Single Number Reach: Calls are patched to two numbers of your choice.*

3 WORKSPACE & MEETING HOURS

- 8 hours / month** **\$120**
Use of private office or meeting room (1-6 people)
- 16 Private Office hours / month** **\$150**
Use of private office or meeting room (1-6 people)
4 of 16 hours can be used in meeting room (7-12 people)
- 32 Private Office hours / month** **\$300**
Use of private office or meeting room (1-6 people)
8 of 32 hours can be used in meeting room (7-12 people)
- 80 Private Office hours / month** **\$750**
Use of private office or meeting room (1-6 people)
12 of 80 hours can be used in meeting room (7-12 people)

*Easy online reservations with our Client Care Portal.
Hours can be used at any Center.
Book in one hour increments.
All private offices and meeting rooms are subject to availability.*

Need additional services? Supplement your Virtual Plan with options such as a lobby listing, storage, and 24/7 access. See your Center Director for details.